USAID 4TheChild

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23rd November 2022

JOB VACANCY

USAID 4TheChild project is a five-year project targeting OVC, adolescent girls and young women implemented by Moi University College of Health Sciences in Bungoma, Busia, Kakamega, Kisumu and Siaya Counties in Kenya. The project seeks to increase use of quality county-led health and social services in the target counties working closely with national and county government structures.

Applications are invited for the following vacant positions in the USAID 4TheChild program:

POSITION: DEPUTY MANAGER, PRIVATE SECTOR ENGAGEMENT & PARTNERSHIPS - 1POST.

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STATION: KISUMU COUNTY

JOB GROUP: RS 13

JOB SUMMARY:

The Deputy Manager – Private Sector Engagement and Partnerships will report to the Deputy Chief of Party and will provide technical leadership in public-private sector engagement, leveraged resource mobilization, capacity building for LIPs and managing partnerships with government, private sector and other stakeholders. S/he will be responsible for identifying strategic public-private sector partners and engaging them to support the implementation of project interventions across the 5 counties. The position holder will shape USAID 4TheChild's approach to private sector engagement and partnerships to maximize programmatic impact and sustainability. S/he will identify opportunities for public-private partnerships; develop and implement strategies for engagement with the private sector; and build the capacity of higher education institutions and youth networks to establish effective partnerships. S/he will be responsible for coordinating technical assistance and capacity building interventions for LIP staff, community resource persons supporting project activities and managing partnerships (sector mapping, establishing, and nurturing strategic partnerships) that support the course for USAID 4TheChild in the target 5 counties.

Roles & Responsibilities:

- Refine and implement USAID 4TheChild Private Sector Engagement Strategy.
- Provide technical leadership to project staff and LIPs to identify and develop strategic partnerships with public-private sector actors to leverage for OVC services and support other project objectives.
- Provide technical leadership for the design, formalization, and management of innovative public-private partnerships - identify, assess, and recommend potential private sector partners and partnership opportunities for key private, public and civil society organizations.

- Maintain records and databases of partnership prospects, and establish potential partnerships within various private sectors (private companies, foundations, financial institutions, public entities)
- Engage with private sector partners and stakeholders, serving as principal private sector liaison for USAID 4TheChild.
- Develop and support new and current partnership engagements including signing MoUs where applicable, identifying and building relationships with prospective collaborative partners.
- Coordinate conversations, roundtables, and activities across several industry groups, business sectors, and civil society organizations to attract interest towards leveraged support for beneficiaries and sustainability.
- Provide leadership in capacity building for LIP staff and community cadres – disseminate Employee Skills Assessment (ESA) report, support LIPs to use the ESA to inform training plan and track follow-up on ESA milestones.
- Coordinate follow up and support technical staff and LIPs in order to extract benefit from those partnerships in terms of concrete projects and meaningful impact to project beneficiaries.
- Work across departments in USAID 4TheChild to develop systems and policies that are supportive of the Private Sector Engagement Strategy and ensure periodic review and updating of policies once they are in place.
- Ensure effective and collaborative partnership assessments and vetting on a routine basis so that the project is not exposed to undue risk
- Review partnership management practices, identify and follow up on actions to improve management practices.
- Work with the Grants and Compliance Manager and legal office, to ensure that partnership tools and financial standards meet donor requirements and lobby for adaptation and flexibility as needed
- Coordinate across teams to carry out Participatory Organizational Capacity Assessments (POCA), analyze assessment results, disseminate results, and use these to identify specific capacity building and organizational development needs, and provide training and targeted capacity strengthening support.
- Provide timely and accurate reporting on private sector partnerships.
- Contribute to monitoring, evaluation, and learning; project communications, and project reporting.

Required Education and Experience:

- Master's degree in Business Administration, International Relations, Project Management, Public Administration, Social Studies, or any other related field.
- Bachelor's degree in Business Administration, International Relations, Project Management, Public Administration, Social Studies, or any other related field.
- Proven partnership and capacity strengthening experience spanning over 5 years with at least 2 years' experience in partnership-based programming or community-based programming.
- Prior experience with international organizations and the development sector is an asset.
- Prior experience with Public Private Partnerships is an asset.
- Demonstrated ability to maintain positive relationships with and accountability towards diverse actors including donors, private sector players, LIPs, government, and civil society partners.
- Excellent project management skills including the demonstrated ability to conduct assessments, analysis, monitoring, and reporting as well as the ability to develop practical solutions within set deadlines.
- Demonstrated collaboration experience, creativity and willingness to innovate

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- Ability to work in a complex environment with multiple tasks.
- Good skills and experience in all aspects of project cycle management - design and development, implementation, and monitoring and evaluation
- Sound understanding of remote management/monitoring practices
- Experience in organizational capacity development, training, mentoring, and coaching
- Excellent training, facilitation, and capacity building skills
- Proven experience in field level representation with key stakeholders and co-ordination with multiple stakeholders.
- Strong analytical and conceptual skills and the ability to think and plan strategically
- An excellent team player with good skills in teamwork and consultative approach to decision making
- Contribute to monitoring, evaluation, and learning; project communications; and project reporting

Personal Attributes:

- Excellent written and oral communications skills in English
- Good oral communication in Swahili
- Proficiency in the use of Microsoft Office suite, Google Meet, Microsoft Teams and other virtual coordination tools
- Familiarity and understanding of USAID rules and regulations.
- Experience in implementing donor-funded projects
- Demonstrated ability to work with and in teams
- Demonstrated ability to foster integration in programming approach

Disclaimer

This Job Description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position

Terms of Employment:

The successful candidate will be employed on a one-year contract term with a possibility of extension subject to availability of funds, satisfactory performance and need for the service. Current Police Clearance Certificate or evidence of application will be required during interviews. Candidates who meet these requirements and are interested should submit their applications, copies of certificates, testimonials and detailed Curriculum Vitae giving details of their current remuneration, names and contact of three referees on or before **9th December, 2022** to the address below:

The Chief of Party
USAID 4TheChild
Opposite St Joseph Catholic Church,
Milimani – Kisumu.

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Applications can also be received at recruitment@ampath.or.ke

Please note only shortlisted candidates shall be contacted.

"AMPATH is an equal opportunity employer and is committed to child safeguarding."